

Pine Bluff Urban Renewal Agency
Regular Board Meeting Minutes
August 1, 2023

The Pine Bluff Urban Renewal Agency (PBURA) held its regular monthly meeting on August 1, 2023, 5:30 p.m., at the Donald W. Reynolds Community Services Center.

The following Commissioners were in attendance:

Jimmy Dill, Chair
Kirby Mouser, Vice Chair
Lynn Guynn, Secretary
Lloyd Franklin, Sr., Treasurer
Travis Martin via ZOOM and present

Commissioners absent:

None

Others in attendance:

Chandra Griffin, Executive Director

Chairman Dill called the meeting to order.

The regular board meeting minutes for June 27, 2023 presented for approval.

Commissioner Franklin made a motion to approve the June 27, 2023 regular board meeting minutes as presented. Commissioner Guynn seconded. The motion passed unanimously.

Commissioner Franklin presented the financial reports supplied by the Interim Finance Director for the city. ED Griffin suggested that the board not move forward with approval until all financial reports have been corrected and reflect salaries. Past financial reports have reported salaries at zero. Once all reports have been corrected the board can move forward with approvals.

ED Griffin request approval of an invoice for a budget adjustment for \$2,035,000 for the purpose of payment for ongoing renewal projects. The two projects are the Go Kart Track and 6th and Main St Plaza. The PB City Council approved the budget adjustment July 21, 2023.

Commissioner Franklin made a motion to approve the budget adjustment for \$2,035,000 for the purpose of payment for ongoing renewal projects. Commissioner Guynn seconded. The motion passed unanimously.

ED Griffin request approval of the letter of intent to Home Again Pine Bluff a respondent to the RFP for the construction of 3 single family homes at 33rd and Plum St. The RFP ask for pricing of the house plans designed by the UofA Architecture Dept and the respondent could submit a suggested house plans with cost. The cost to build the UofA design is too costly with the types of materials needed. The

suggested house plan submitted was in line with cost for the area for new construction. The respondent also has the financing to build established with a local bank. The next step will be a development agreement between Urban Renewal and Home Again Pine Bluff.

Commissioner Martin made a motion to approve the letter of intent to Home Again Pine Bluff for the purpose of building 3 single family homes at 33rd and Plum St. Commissioner Franklin seconded. The motion passed unanimously.

ED Griffin report:

- Multi-family housing at 6th and Georgia to Convention Center Dr. has received approval from the health department. Next step is site plans and permit application with the Zoning Dept.
- Completion of 11 demos for the year, 4 scheduled with ADEQ and 10 scheduled for surveys.
- The offer and acceptance for E 17th has two lots that will need to go through the process of quiet title. Attorney Keys has already started.
- Pilot Program Intro:
 - ❖ UR is working with the Mayor's Office and Code Enforcement to have a team of 3 persons to cut high traffic areas within the city, sidewalk to street, street corners, medians and tall grass at street signs.
 - ❖ \$10,800 from the vacant Director of Operations position (31-4001) funds will be used for the 3 persons (floater, temp), 15-30 hrs a week for 8 weeks.
 - ❖ UR has the equipment to be used for this pilot program.
 - ❖ UR will supervise the 3 person team.

ED Griffin request board approval of pilot program as presented.

Commissioner Martin made a motion to approve the Pilot Program as presented for 3 positions, funds and equipment. Commissioner Mouser seconded. The motion passed unanimously.

- 6th and Main St. Plaza construction is ongoing.
- Go Kart Track concrete removal is ongoing, next will be the civil engineering for the site. The posted REOI is due August 2nd for contractors interested in the civil engineering project. Level 5 is working on the civil engineering package for bid. Once this is done a timeline for Amusement Products will be confirmed.

Public comments and questions were addressed.

There being no further business, the meeting was adjourned to Executive Session.

/s/ Chandra Griffin
Chandra Griffin

/s/ Lynn Guynn
Lynn Guynn Recorder
Secretary